Agent:

Property:

Sales Documentation C-LIST OUT B/S NOTES:

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| **CPA Commercial Property Purchase Agreement** |  |
| **Agency Confirmation in Contract - Buyer** |  |
| AD Buyers Agency Disclosure (our client only) |  |
| **Possible Rep More Than One Buyer/Seller (PRBS)** |  |
| Addendum 1 |  |
| **BIA Buyers Inspection Advisory** |  |
| **CCPA CA Consumer Privacy Act - Buyer** |  |
| **FHDA Fair Housing and Discrimination Advisory** |  |
| AEA Amendment of Existing Terms |  |
| **Broker demand/Agent signature** |  |
| SCO1 |  |
| BCO1 |  |
| SCO2 |  |
| SMCO Seller Multiple Counter Offer 1 |  |
| ADA Addendum |  |
| Other Addenda SIP, TIP, BUO, AFA |  |
| **Escrow Deposit Receipt** |  |
| **Lender Pre Approval Letter or verify CASH Trans.** |  |
| COP Contingency |  |
| RCSD Rep Sig Capacity Addendum w/Evidence of Aut |  |
| ETA Extension of Time Addendum |  |
| Miscellaneous |  |
| Other: |  |
| Other: |  |
| Other: |  |
| Other: |  |
| Other: |  |

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Disclosure Documentation C-LIST OUT B/S NOTES:

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| BXA Buyer Intent to Exchange |  |
| SXA Seller Intent to Exchange |  |
| **CC&Rs Receipt** |  |
| **Commercial Earthquake Booklet Receipt** |  |
| Commercial E-quake Haz Report Disc Questionnaire |  |
| Environmental Survey |  |
| **AS or QS FIRPTA-Sellers Affidavit** |  |
| **Income & Expense Statements** |  |
| **Natural Hazard Report - Report (Full)** |  |
| **Natural Hazard Report - Statement/Receipt** |  |
| **TEC Tenant Estoppel Certificate** |  |
| AVID Agent Visual Inspection Disclosure - Listing |  |
| AVID Agent Visual Inspection Disclosure - Selling |  |
| **Affiliated Business Arrangement Disclosure** |  |
| **Water Advisory** |  |
| FLD Lead Based Paint Disclosure |  |
| **SPQ Seller Property Questionnaire** |  |
| **SBSA Statewide Buyer and Seller Advisory** |  |
| BIW Buyer Inspection Waiver |  |
| **Regional Disclosures** |  |
| Misc Document |  |

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| Only if marked on the contract |
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| Include copies of Lease Agreements |
| (Optional but not a requirement) |
| (Optional but not a requirement) |
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Reports C-LIST OUT B/S NOTES:

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| BIE Buyer Inspection Elections |  |
| **CR Contingency Removal** |  |
| **Pest Inspection or Waiver (BIW)** |  |
| **Pest Inspection Buyer signature page** |  |

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| **Preliminary Title Report** |  |
| **Prelim Buyer signature page** |  |
| **RFR Receipt for Reports** |  |
| RR Request for Repair |  |
| RRRR Seller Response & Buyer Reply-Repair Request |  |
| **VP Verification of Property Condition** |  |
| **All Emails, Texts, and Correspondence** |  |
| **Miscellaneous Reports** |  |
| Other: |  |
| Other: |  |
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Closing Documents C-LIST OUT B/S NOTES:

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| **HUD-1** |  |
| Miscellaneous Closing |  |

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Listing Documentation C-LIST OUT B/S NOTES:

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| **CLA Listing Agreement** |  |
| **AD Agency Disclosure** |  |
| **MLS Printout Signed by Seller** |  |
| **FHDA Fair Housing and Discrimination Advisory** |  |
| **CCPA CA Consumer Privacy Act - Buyer** |  |
| MT Modification of Terms |  |
| Miscellaneous |  |
| Other: |  |
| Other: |  |

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